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Cc: Cooks, Teresa[Cooks.Teresa@epa.gov]
From: Larson, Darrin[/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=AF2D4B28B0B842B2BAF3DF180786B67E-LARSON, DARRIN]
Sent: Wed 2/12/2014 8:47:01 PM (UTC)
Subject: Schedule for 2014 Annual Report and prep. for this year
[FY 2014 Annual Report Schedule.xlsx](#)
[NEPA 2013 Annual Report redline version.docx](#)

Teresa and I are getting ready to start the FY-2014 Annual Report, so I wanted to share the schedule with you and a marked-up version of the draft you submitted last year. In the schedule, wherever it says Special Assistant, that would be your part of the report.

I thought it would be useful for you to look at the edits I did on your section of the report last year so we can end up with a draft from that is closer to the final report language. For example, I made changes to the text that some branches submitted in 2012, but what they submitted in 2013 didn't reflect those changes. If you have other ideas for making this process go more smoothly, please let me know.

Thanks,

Darrin

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